



List of Courses Offered by GTG

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Customised courses

Sr. No.	Course title	Course description	Who is it aimed at?	Course duration
1	<p>Art of Financial Story Telling</p> <p>Level of course</p> <p>Intermediate</p>	<p>Writing effective reports is a key attribute that every employee must possess. It contributes to the growth of the organisation as it helps to save time and re-work at each stage, which ultimately leads to cost reduction. However, although this is an important skill, it has probably never been formally taught – employees may not be actually trained on how to write professional reports. It's usually just assumed that people know how to write them to a suitable professional standard.</p> <p>GTG identified the need to be trained on how to enhance the report writing skills by improving commentary, structure and flow of reports.</p> <p>The key objectives of the training are to ensure that:</p> <ol style="list-style-type: none"> 1. reports sent are useful for decision making purposes and clearly communicate recommendation 2. Commentaries are made clearer and more succinct 3. Structure and flow of the reports is logical, easy to follow and sequential 4. Appropriate words are used, avoiding cutting and pasting 5. Expense analysis is undertaken in a structured manner, ensuring that standard templates are used <p>In addition, our course would cover topics like – who is the user of the report, why have they asked for it, does the report clearly and directly answer the users concerns, etc.</p>	<p>We offer this course at three different levels:</p> <ul style="list-style-type: none"> ➤ At junior executive level ➤ At middle management level ➤ At senior management level 	3 to 5 days

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2	<p>Certificate courses for Basics in Accounting</p> <ul style="list-style-type: none"> • Accounts payable • Accounts Receivable • Reconciliation • General Ledger <p>Level of course</p> <p>Basic</p>	<p>These courses are designed to provide the participants a refresher about overview and basic functioning of accounting. The workshop combines lectures, class discussions, examples and exercises.</p> <p>This course is specially designed for new recruits/ young employees with little or no practical experience, in order to strengthen their knowledge and understanding of the essential principles and concepts of bookkeeping and financial accounting.</p> <p>Each course will be a 2-3 day workshop depending on the clients requirements.</p>	Entry level	2-3 days
3	<p>Certificate course on Fundamentals of Accounting</p> <p>Level of course</p> <p>Basic</p>	<p>This course is specially designed for new recruits/ young employees with little or no practical experience, in order to strengthen their knowledge and understanding of the essential principles and concepts of bookkeeping and financial accounting.</p> <p>This trainer-led interactive course introduces participants to the theory and practice of basic accounting and bookkeeping with the use of various source documents and underlying procedures including processing transactions, posting to ledger accounts, preparing bank reconciliation etc.</p> <p>Going from double entry book keeping to preparation of trial balance to preparing financial statements, this course ensures that the participants understand the end-to-end accounting function and importance of their role in the smooth functioning of the overall process.</p>	New recruits with less than 12 months of experience	5 days of training spread over 3 to 4 months

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4	<p>Certificate course on Introduction to International Financial Reporting Standards & Disclosures</p> <p>Level of course</p> <p>Intermediate</p>	<p>With companies increasingly reporting under the International Financial Reporting Standards, it is essential that employees are well trained in the application of IFRS. In addition, it is important that employees who perform high end analytical work or accounting processing understand the structure, content and presentation of IFRS financials, in order to be able to offer the best service.</p> <p>Having recognised this development, GTG has designed this programme which is dedicated to training employees in applying the International Financial Reporting Standards, no matter where they are in the world.</p> <p>The course aims to provide practical and detailed knowledge of the key and relevant International Financial Reporting Standards and how they are interpreted and applied. This trainer-led interactive programme is an excellent course to ensure that employees have a good working knowledge of the key International Financial Reporting Standards, within a short time period.</p>	Middle-level employees	2 to 3 days
5	<p>US GAAP and IFRS comparison workshop</p> <p>Level of course</p> <p>Intermediate</p>	<p>The objective of this workshop is to help the participants understand the major differences between US GAAP and IFRS. The scope of the workshop also involves understanding and application of the presentation, recognition and measurement requirements for IFRS compliant financial statements.</p> <p>This is an instructor-led course which uses various case studies and real-life examples taken from financial statements of real companies to ensure that the training delivered is relevant to the business they are working in.</p>	Teams involved in the preparation or review of financial statements under US GAAP who need to understand how those requirements differ from IFRS.	2 to 3 days

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6	IndAS and IFRS comparison workshop Level of course Intermediate	<p>IFRS implementation will surely have an impact on several areas of the business entity, such as presentation of accounts, the accounting policies and procedures, the way legal documents are drafted, the way the entity looks at its assets and their usage etc.</p> <p>This workshop aims at providing an insight into key provisions of the IFRS and IndAS, the similarities and the differences and ensures that the participants understand the impact of IFRS on financial reporting and the impact of IFRS reporting on business decisions.</p>	Teams working in finance and accounting.	2 to 3 days
7	Capital Market Level of course Basic	<p>The course will provide the participants with a broad overview of the capital markets. It will give you an insight into how the capital markets work, the various participants and their roles, the various products and their features and the trade life cycle without dwelling into the finer details of each of these.</p> <p>The aim is to develop fundamental knowledge, understanding and application of capital market in the financial services industry and fill the functional knowledge gap.</p> <p>After completing this course, you will:</p> <ol style="list-style-type: none"> 1. Be able to understand capital market jargon that your on-shore clients may use in conversations. 2. Have a clear end-to-end understanding of the trade life cycle, which will enable you to see how your own process fits in 	Entry and mid-level line managers	2 days' workshop

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8	Accounting for Investment Securities in Banks & Financial Institutions Level of course Intermediate	<p>Accounting for investments in Banks and Financial Institutions is largely different from traditional concepts of accounting. Classification of securities into various market categories, classifying them into various levels, basis of valuation on balance sheet are non-intuitive for accountants educated on a manufacturing system of accounting. Adjustments like FVA, CVA and DVA are new concepts. This course aims to introduce people to the entire gamut of Accounting for these securities</p> <p>At the end of the course, the participant will be able to:</p> <ol style="list-style-type: none"> 1. Understand the classification of securities under US GAAP and / or IFRS 2. Comprehend the concept of Mark to Market, Levelling of Securities and Other Comprehensive Income 3. Understand concepts like Credit Value Adjustment (CVA), Debit Value Adjustment (DVA) and Funding Value Adjustment (FVA) 	Entry and mid-level line managers	1 day
9	Overview of Basel Norms Level of course Advance	<p>A group of the Central Bankers of G7 countries met in 1988 in the Swiss City of Basel and came up with standards around minimum capital ratios for Banks. These recommendations were adopted by various regulators of Banks around the world. These came to be known as Basel Rules. The 2008 Credit Crisis completely changed the way regulators started thinking about Capital. Liquidity and Leverage were the two areas that came into focus since then.</p> <p>At the end of the course, the participants will be able to:</p> <ol style="list-style-type: none"> 1. Gain an awareness of the change from Basel II to Basel III 2. Be aware of the timelines of implementation of Basel III 3. Impact of Basel III on Capital and Dividend Distribution 4. Understand concepts like Liquidity Coverage Ratio, Net Stable Funds Ratio 5. Get an understanding of the impact of Liquidity Coverage Ratio on Funding Cost 	Entry and mid-level line managers	1 day

Sr. No.	Course title	Course description	Who is it aimed at?	Course duration
10	<p>Basel III</p> <p>Level of course</p> <p>Advance</p>	<p>A group of the Central Bankers of G7 countries met in 1988 in the Swiss City of Basel and came up with standards around minimum capital ratios for Banks. These recommendations were adopted by various regulators of Banks around the world. These came to be known as Basel Rules. The 2008 Credit Crisis completely changed the way regulators started thinking about Capital. Liquidity and Leverage were the two areas that came into focus since then.</p> <ol style="list-style-type: none"> 1. Gain an awareness of the change from Basel II to Basel III 2. Be aware of the timelines of implementation of Basel III 3. Impact of Basel III on Capital and Dividend Distribution 4. Understand concepts like Liquidity Coverage Ratio, Net Stable Funds Ratio 5. Get an understanding of the impact of Liquidity Coverage Ratio on Funding Cost 	Entry and mid-level line managers	1 day
11	<p>Certificate course on Analysis of Financial Statements</p> <p>Level of course</p> <p>Intermediate</p>	<p>Every entity prepares financial statements which form the basis of various decisions. However, the information provided in the financial statements is not enough to assess the efficiency and performance of an enterprise, unless it is properly analysed and interpreted.</p> <p>This course aims at educating the participants to analyse and interpret the financial statements and identify the financial strengths and weaknesses of an entity. This course covers the meaning, need and purpose of financial statement analysis and the interpretation of balance sheet and profit and loss account.</p> <p>It goes on to describe the parties involved in analysis of financial statements and the various techniques and tools used for analysis of financial statements. It also concentrates on how matters would be communicated to onshore clients.</p>	Middle-level employees	3 days

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12	Certificate course on Variance and Trend analysis Level of course Intermediate	<p>Variance and trend analysis is a technique that uses historical information to forecast future results. This trainer-led interactive course is designed to enhance the employee's skills for improving financial decision making.</p> <p>This course includes detailed discussion on the purposes of variance and trend analyses, reviewing operating and financial budgets, comparing budgeted results with corporate objectives to highlight strategic disparity etc. The course also concentrates on the writing of commentaries and ensuring they meet the needs of the users.</p>	Middle-level employees	3 days
13	Certificate course on Budgeting Level of course Intermediate	<p>Budgeting is an integral part of control and planning processes in all organisations. Almost every employee needs to get involved in budgeting at some point of time during their career.</p> <p>This trainer-led interactive course is designed to assist employees at various levels in their involvement in the budgeting process. The course gives comprehensive guidance on the nature and objectives of budgets, administrative procedures used in the budgeting process, various types of budgets and usefulness and problems associated with each type, use of forecasting techniques, in-depth analysis of budgetary control and budgetary variance etc.</p>	Middle-level employees	2 days

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14	<p>IFRS - Financial instruments</p> <p>Level of course</p> <p>Intermediate</p>	<p>The aim of this training course is to take the participants through a deep-dive workshop on the accounting for financial instruments and to cement the learning. This will enable employees to ensure that all attendees have understood the basics of IFRS, especially in the very relevant area of financial instruments; that they now know how to navigate IFRS financial statements for banks and can assist with the basic preparation of the main areas.</p> <p>The aim is to teach and test in a practical manner the participants' knowledge, understanding and application of IFRS and the concepts and principles which underpin them, relating specifically to the banking industry.</p> <p>On completion of this course, employees should be able to:</p> <ol style="list-style-type: none"> 1. Understand and be able to apply in practice their IFRS knowledge in the area of financial instruments, covering IAS 39, IFRS 9, IFRS 7 and IFRS 13 to their specific roles and processes. 2. Improve their confidence, credibility and ability to communicate with the "onshore" teams, thereby increasing the likelihood of taking on roles involving greater complexity as individuals and hence, the transition of more complex processes to India. 3. Navigate a set of financial statements in accordance with IFRS, with a deeper understanding of accounting issues pertaining to the banking industry and the area of financial instruments. 4. Discuss and apply IFRS to practical situations related to the banking industry. 	Middle – level employees	2 days